



Dear Crawford/Mullen Family,

We would like to remind you that your child, Jeffrery Jr.'s file appears to be incomplete at this time. Please provide updated necessary medical information (immunization record and updated Physical Exam); either via Fax (804) 843-2308 or email pbrooks@pcdcva.org.

I have enclosed a copy of what your records reflect, for your review and so, you can share with your healthcare provider.

We appreciate your cooperation with this matter and if you have any questions please contact us.

Kind Regards,

Gay Brooks, RN
Health & Safety Coordinator
PCDC