



The equipment provided by Parent Child Development Corporation, PCDC, and is owned by PCDC. All issued equipment should be used as a virtual learning tool for the students within the Head Start Program and Early Head Start Program. Once the need for virtual learning ends, the equipment must be returned. The use of this equipment should strictly be limited for the student enrolled in the program and should only be used for educational purposes. By signing below you agree:

- 1) Not to use the device for Netflix, Disney+, or any other data streaming services.
- 2) You will return it to Parent Child Development at the end of its need for virtual learning.
- 3) You will not damage or destroy the device, you will be responsible for the replacement cost.
- 4) You will sanitize the device in front of the office recipient to deter the spread of COVID.
- 5) Failure to adhere to the above agreements will result in immediate deactivation.

QTY	Item	ID#	Cost
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\_\_\_\_\_  
 Signature of Issuer:

\_\_\_\_\_  
 Date of Issuance:

\_\_\_\_\_  
 Signature of Staff:

\_\_\_\_\_  
 Program:

\_\_\_\_\_  
 Signature of Final Recipient:

\_\_\_\_\_  
 Date Returned:

\_\_\_\_\_  
 Other Notes or Remarks: