

## **Individual Learning Plan Procedure**

**Policy:** Individual goals will be set for each child enrolled in Head Start. Individualization will address the child's interests as well as respecting his/her culture, language, learning style, and temperament. Individual goals will be based on information from the ongoing assessments in relation to child outcomes. IEP goals will be included in the ILP and activities will be adapted to meet the needs of all children.

*Performance Standard 1302.31 Teaching and the Learning Environment, 1302.32 Curricula*

### **Procedure:**

- Prior to program start up goals will be set for each child in the following areas:
  - Language/Emergent Literacy
  - Gross/Fine Motor
  - Math/Science/Logic
  - Self Help/Socialization
- Initial (or baseline) goals will be set following a review of the ESI, the ESI Parent Questionnaire, and the Educational goal set by the parent for the child.
- Goals will be listed on the Goal Summary Sheet, as a part of the weekly lesson plan.
- Progress towards achievement of individual goals will be documented on the child's ILP which is kept in his/her portfolio.
- Individual goals will be updated and revised weekly. New goals will be set if child has mastered the listed goals.
- ILPs will include goals that parents have set.
- Any IEP goals will be incorporated into the ILP.

### *Referenced Procedures:*

*Weekly Lesson Plan Procedure*

### *Referenced Forms:*

*Individual Learning Plan*

*Parent Educational Goal*

*Goal Summary Sheet*