

COVID-19 Staff Health Check Procedure

Policy: PCDC staff will conduct self-health checks prior to arriving at work to prevent the possible spread of germs.

Procedure:

- Staff members will conduct a self-assessment interview keeping in mind the following questions:
 - Has you or anyone in your household displayed signs of illness within the last 24 hours?
 - Have you taken any over the counter pain/fever reducing medication within the past 24 hours?
 - Do you have a fever, difficulty breathing or cough?
 - Do you have any other observable signs of illness?
 - Are you feeling well today?

- Staff members will wash hands immediately upon arrival at the center.
- Staff members will change into their work designated shirt and/or smock upon arrival.
- Staff members will maintain 6ft physical distance when possible and wear face coverings as feasible when social distancing is not possible.
- Staff members will wear disposable gloves when handling food, diapering/toileting, assisting with bodily fluids, cleaning/sanitizing, etc. Gloves must be changed between uses. Hands must be washed after removing gloves.
- Staff members will wash hands frequently throughout the day and before/after handling food, cleaning/sanitizing, diapering/toileting, assisting with bodily fluids, etc.
- Staff members experiencing any signs of illness, fever, or generally not feeling well after arrival at work will be asked to leave the center and not return until they are symptom free for a minimum of 24 hours.
- Staff members will leave their work designated shirt and/or smock at the center before leaving at the end of their shift.