

## COVID-19 Kitchen Cleaning/Sanitizing Procedure

**Policy:** PCDC Kitchen staff will ensure that kitchen surfaces are cleaned and sanitized to prevent the possible spread of germs, and wear the appropriate attire.

### Procedure:

- The following Kitchen surfaces must be cleaned and then disinfected each morning between 7am and 7:30am before the children arrive and 2:30pm-3:00pm before leaving for the day:
  - Tables
  - Floors
  - Countertops
  - Shelving
  - Refrigerators
  - Sinks
  - Faucets
  - Door and Cabinet Handles
  - Meal carts
  
- The following supplies/ materials must be cleaned/washed during the day as needed and at the end of each day.
  - Personal wear such as smocks, aprons and shirt
  
- Kitchen Staff members must wear disposable gloves while in the kitchen cooking and preparing all food items. Gloves must also be worn with touching dishes, cups, baby food and baby formula.
  
- The following must be worn at all times during the day
  - **Hair pulled back with hair net**
  - **Shirt, shoes, apron/smock used only for meal prep, cooking and meal service.**

**Kitchen staff are not to fill in for classroom breaks to prevent any cross contamination.  
Classroom staff are prohibited from entering the kitchen to prevent any cross contamination.**